



Emily Griffith Technical College Student Complaint Form

Filing a Student Complaint:

The student complaint form aims to address issues on an individual level before elevating them to Emily Griffith Technical College administration. To complete the complaint form process you must:

- Legibly fill out the form, including specific details of the incident leading to the complaint.
- Have a documented meeting with the accused party to address this issue. The completed complaint form but be present and both parties must sign for resolution or if it will elevate to a grievance.

Student Filing Information	
Student Name:	Phone Number:
Email:	ID Number:

Complaint Description:

Desired Outcome:

Resolution:

Student Signature:

Date:

Staff Signature:

Date:
